

Please Read Fully Upon Registering



Registration & Payment

Registration & payment is preferred through our website via our secure online registration available to you 24/7.

You can pay online with a credit card or PayPal.

***Please note:** Contact information for registered students will be shared with our teachers.*

Minimum Enrollment

In order for each class, workshop or camp to run, a minimum number of registered students is required. Any class, camp or workshop may be subject to cancellation or postponement, if minimum registration numbers are not met.

**Please register early to ensure your program runs.*

Withdrawal & Refund Policy

Students wishing to withdraw from a class or workshop must unregister via our website *no less than one week prior to the start of the class or workshop*. Classes with insufficient enrollment will be cancelled and payment fully refunded. *No refunds will be given for missed classes*. Classes can be made up by permission of the teacher. A full refund will only be given if a class or workshop is cancelled by Hudson Valley InterArts. Please look for information about weather-related closing on our home page.

Makeup Policy

Make-ups are only scheduled if a class is canceled by Hudson Valley InterArts due to weather, illness, or other issues. (See closing policy below). However, we understand that emergencies and other unforeseen circumstances can arise for students throughout the session. Please notify your instructor and the front desk (email: info@hudsonvalleyinterarts.org) as soon as possible if you will be missing a class. You **MUST** receive approval to make up a class! Make-ups are not guaranteed.

Closing Policies

Closings due to inclement weather will be posted on our website and emails will be sent out to the email associated with the participants' registration. Make up classes will be scheduled at the end of each session. If there are more than two classes missed due to inclement weather, credit for Hudson Valley InterArts will be given to the students.

Student Behavior

At Hudson Valley InterArts, we uphold a culture of respect and compassion in all aspects of our community, including student behavior. We expect all students to conduct themselves in a manner that aligns with these core values. Any instances of inappropriate behavior will be addressed promptly and may result in dismissal from our programs. Our goal is to create a safe and supportive environment where everyone can thrive creatively and personally. Thank you for your cooperation in upholding these expectations.

Liability Waiver

It is assumed upon registration that Hudson Valley InterArts is not responsible for the safekeeping of my personal belongings while I attend class. I understand that classes may be physically strenuous, and I voluntarily participate in them with full knowledge that there is risk of personal injury, property loss or death. I agree that neither I, my heirs, assigns or legal representatives will sue or make any other claims of any kind whatsoever against Hudson Valley InterArts or its members for any personal injury, property damage/loss, or wrongful death, whether caused by negligence or otherwise.

MEDIA CONSENT

I hereby authorize Hudson Valley InterArts and/or Community Based Services, hereafter referred to as "Company," to publish photographs taken of me, and my name and likeness, for use in Hudson Valley InterArts and/or Community Based Services, for purposes of record keeping, professional education, information, publication, public relations, marketing materials and fund raising. I hereby release and hold harmless Hudson Valley InterArts and/or Community Based Services from any reasonable expectation of privacy or confidentiality associated with the images specified above. I further acknowledge that my participation is voluntary and that I will not receive financial compensation of any type associated with the taking or publication of these photographs or participation in company marketing materials or other Company publications. I acknowledge and agree that publication of said photos confers no rights of ownership or royalties whatsoever. I hereby release Hudson Valley InterArts and/or Community Based Services, its contractors, its employees, and any third parties involved in the creation or publication of marketing materials, from liability for any claims by me or any third party in connection with my participation.

If you do not consent, please let us know by sending an email to:

Info@HudsonValleyInterArts.org with your preferences.

**Please title the email subject line: MEDIA RELEASE*

Art Studio Policy

Please keep the studios clean. Please make sure all countertops are clean as well as the floor at the end of each class or if you are working on your own in the art room.

- NO FOOD is allowed inside the studios. Students may eat in our café or designated areas. Please bring beverages in containers with lids only.
- Students are expected to clean tables, easels, chairs, and floor area at the end of each class.
- Students can use the cleaning supplies provided.
- If you use the table or coffee bar in the lounge during the time you are here, please clean up after yourself. Wipe down the table and counter, wash out any mugs with the dish soap (under the sink) in the art studio. Please throw out any garbage in the lounge garbage can or recycling can.

Clay Studio Policy

No food is allowed inside the studio. Students may eat in our lounge or designated areas. Please bring beverages in containers with lids only.

No food, beverage, or anything non-clay and glaze can be cleaned in the sink to keep the clay trap under it from producing an odor.

Identifying Works: Please be diligent about identifying your work by carving your name on the bottom with a pin tool.

Work Ready for the Kiln: All work that is ready to be bisque or glaze fired should be placed on the rolling cart. Frequency is based on the volume of work available to fill the kiln and is scheduled by the studio manager.

Bisque Firings:

- Place leather hard or bone-dry work on the rolling cart labeled for Bisque firing.
- Hollow out work that is thicker than ½.”
- Items left on the shelves for 30 days or more will be discarded.
- If a piece has special firing requirements, please leave a note for the Ceramics Studio Manager.

Glaze Firings:

- Place glazed work on the rolling cart labeled for Glaze firing.
- The bottom and sides (up to 1mm from bottom) of all ceramic work must be free of glaze. Ware with glaze on the bottom surface or with questionable glaze thickness will not be fired.
- If a piece has special firing requirements, please leave a note for the Ceramics Studio Manger.

Ceramic Pick-Up: Works are to be picked up as soon as they are completed and available. Unclaimed works will be discarded after 30 days. Please note that clay and glazes are unpredictable. Works might crack or break at multiple points in the drying and firing process and color and finish can vary. No refunds or fee exemptions will be issued.

Cleaning the Studio:

- Pottery students are expected to clean everything they use at the end of each class, which includes tools, table, stool, pottery wheel, wedging table, sink, glaze area, slab roller, extruder, etc. Tools must be cleaned and returned to their proper container.
- You must wet wipe all surfaces to minimize clay dust. Use a large, clean, damp sponge to clean tools and equipment. Use the sponge mop to clean the floor where you worked, then wash it with clean water in the sink. Please throw out debris from the sink drain in the trash. **DO NOT SWEEP** the studio floor: Clay dust can be hazardous, so dry sweeping is not permitted. You can sweep up leather hard clay from trimmed pots only since the clay is still damp.
- **DO NOT LET CLAY GO DOWN THE DRAIN.** Please recycle as much clay as possible when cleaning up, washing hands and tools in your water bucket. All clay residue from your water bucket should be dumped into the large wet RECLAIM bin. Dry, hard reclaim clay should be broken into small pieces and dumped in the RECLAIM bin. Please place all pliable scrap clay in the SOFT CLAY bucket.
- If you use the table or coffee bar in the lounge during the time you are in the studio, please clean up after yourself. Wipe down the table and counter and throw out any garbage in the lounge garbage can or recycling can.

Glazes: Ceramics students should be extra careful to avoid accidental mixing of glazes.

*Please do not hesitate to reach out to us if you have any questions, comments, or concerns.
We look forward to creating with you!*